AMDA

College of the Performing Arts

NEW YORK CITY • LOS ANGELES

Annual Security and Fire Safety Report

Statistics for Calendar Years 2022-2025

September 2026

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ABOUT AMDA

AMDA first opened its doors in New York City in 1964 as The American Musical and Dramatic Academy. In 2003, AMDA opened its Los Angeles campus as AMDA College and Conservatory of the Performing Arts, located in the center of Hollywood.

AMDA is committed to employing and continually updating security measures to ensure all persons using our facilities do so as free as possible from threats to their safety or well-being. AMDA is ever mindful of our locations in two major metropolitan areas. We realize we are not immune from crime and are proactive in our efforts at crime prevention.

To respond to reports of crime and serious incidents, a professionally trained Campus Safety force, a Student Services staff (including Housing as well as Residential and Student Life), faculty, staff and students all take responsibility for contributing to a safe environment.

There are no off-campus student organizations affiliated with AMDA. This Annual Campus Security and Safety Report and Disclosure of Crime Statistics pertain to both campuses.

GENERAL POLICY STATEMENT

AMDA complies with the Jeanne Clery Disclosure of campus Security Policy and Crime Statistics Act (20USC, Section 1092(f)). The Act is a federal law that requires AMDAs and universities to disclose certain timely and annual information about campus crime and security policies. The Clery Act requires AMDAs and universities to maintain a current crime log and publish a security report every year. The Annual Campus Security and Safety Report must be made available to the current and prospective students and employees no later than October 1 of each year. The report contains three years of crime statistics and important policies, procedures and other information focused on creating a safe environment for the campus community. The complete text of the Clery Act and the U.S. Department of Education regulations are available on the Clery Center for Security on Campus, Inc. at www.clerycenter.org. The Higher Education Opportunity Act (HEOA) of 2008 required higher education institutions to annually report fire safety information to the U.S. Department of Education (DOE). Under this law, colleges and universities are required to make public their fire safety information and fire statistics. The report is intended to inform current and prospective students and the AMDA community of the fire safety programs and policies in place, and the institution's state of readiness to detect and respond appropriately to fire-related emergencies.

PREPARATION OF THE ANNUAL CAMPUS SECURITY AND SAFETY REPORT

At AMDA, the preparation of the Annual Campus Security and Safety Report (ASR) is a continual, coordinated effort by the Clery Act Compliance Team (Clery Team). The Clery Team is comprised of the Title IX Coordinator, the Office of Student Life (Student Affairs, Housing and Residential Life), the Office of Institutional Effectiveness, and the Director of Security for both campuses. The process includes the gathering of crime statistics from both campuses' security departments, those individuals identified as campus security authorities, and local law enforcement agencies where appropriate.

The ASR is published by October 1 of each year and can be found on the AMDA website at https://www.amda.edu/academics/institutional-effectiveness-research#disclosures. Each year an email notification is made to all enrolled students and all employees that provide website information to access this report. Copies of the report may also be obtained from:

New York at the main office for the Security Department located on the 3rd floor in NY's main campus building at:

211 West 61 Street New York, NY 10023
P:212.957.3391

Los Angeles at the main office building at the reception desk located on the second floor at:

6305 Yucca Street Los Angeles, CA 90028
P: 323.603.5937

Prospective employees and prospective students may obtain a copy as described above.

CAMPUS SAFETY

The primary responsibility of the AMDA Security Department is to assure a safe environment for the students, employees and visitors of AMDA. These responsibilities are within the framework of AMDA rules and regulations and all local, state and federal laws. The investigation of crimes committed on campus falls under the jurisdiction of AMDA's Security Department in addition to the potential investigation by local law enforcement as applicable.

Access to Campus Facilities

Students, faculty and employees have access to academic, recreational and administrative facilities on campus during regular hours of operation. All students and employees must obtain an AMDA ID CARD. ID cards can be obtained at 211 West 61st Street, 4th Floor in the AMDA Student Store in New York and through the Student Services Department in Los Angeles. ID cards must be always carried while on AMDA property and presented when requested by any AMDA authority. ID cards must be presented to access all AMDA buildings. AMDA utilizes a card access security system at both campuses.

Access to the Residence Halls is restricted to residents and their guests according to the guest policy published in the Student Handbook. Access to the Residence Halls by AMDA employees is on an "as needed" basis and incorporates a strict control procedure through the Security Department.

The public can attend cultural and recreational events on campus with access limited to the facilities in which these events are held. To report any violations of this policy or to report suspicious persons, contact the Security Department at (212) 957-3391 in NY and (323) 603-5937 in LA.

All residence halls are staffed 24 hours a day with a security guard; and front desk receptionists on the NY Campus. Each residence hall has Resident Assistants (RAs) who support the security staff by conducting security rounds of the buildings at least once during their shifts. RAs receive fire safety training prior to the start of each semester and are part of the residence hall's fire response team. Desk Receptionists are not "First Responders" (i.e. firefighters, EMTs), but they are trained to observe, report and assist in the event of an emergency. Desk Receptionists are CPR certified. Residential Safety Officers are also employed and patrol and provide additional safety on overnight shifts and non-business hour shifts including weekends at residence halls on both campuses.

AMDA reserves the right to restrict or prohibit access to AMDA property.

Security in the Residence Halls

AMDA is committed to providing a safe environment in the residence halls. Students are made aware of safety concerns and provided with tips on crime prevention through brochures, pamphlets, floor meetings and presentations. While there are many safeguards in place for residence hall students each student must do his/her part to assure a safe and secure environment by adhering to the safety related policies and procedures.

The Office of Student Life and Resident Assistants supervise the residence halls. An RA is a second- or third-year student who has received extensive training in many different aspects of residence hall living. The RAs undergo training in enforcing residence hall safety and security policies and awareness of potential safety hazards and concerns.

There is a uniformed security officer on duty at the front entrance of each of the Residence Halls on 24 hours a day, 7 days a week. It is their responsibility to ensure that all students, faculty and staff utilize card access system whenever entering and register guests and visitors with their host/hostess in the Residence Hall. Residents must use card access system every

time they enter the hall.

While AMDA has not experienced a significant number of serious crimes there is always the potential for an incident. Residence Hall students should always be alert to their surroundings. AMDA will act as needed to discourage, prevent, correct and if necessary, discipline behavior that violates this standard of conduct. AMDA will investigate allegations of unlawful discrimination based on race, color, national origin, religion, age, sex, sexual orientation, disability, marital status or any other protected status under the law. Please refer to the Student Handbook for detailed information in filing a claim.

AMDA inspects campus facilities regularly, promptly makes repairs affecting safety and security and responds immediately to reports of potential safety and security hazards, such as broken windows and locks. Those with concerns about the physical safety of campus buildings and grounds can call the Security Department, Monday through Friday, 8:00 AM to 4:30 PM at (212) 957-3391 in NY and (323) 603-5937 in LA. For emergencies that occur during non-business hours contact the AMDA (NY) emergency number at (212) 957-3370, (818) 339-3151 or dial 911.

Violent Felonies

Upon notification to the Security Department that a violent felony offense has occurred on property owned or controlled by AMDA, or public property contiguous to AMDA property, the primary and immediate objectives are the wellbeing of the victim and to ensure prompt medical attention; if necessary local law enforcement (NYPD, LAPD) will be notified to respond. The AMDA Director of Security will be notified. Other objectives of the investigation will be:

- Identification and apprehension of the individual(s) responsible
- Identification of witnesses and gathering of statements
- Preservation of the crime scene and safeguarding of evidence

The Security Officers at the scene will be responsible for these measures until the arrival at the scene by local law enforcement; at this time the Police on site will assume responsibility for the scene. Security Officers will assist as requested and act as the liaison between the Police and the AMDA Community.

No representative of AMDA may compel the victim of a crime to file a police report or pursue remedies within the Criminal Justice System. The victim will be apprised of all options available and AMDA will render reasonable assistance and support in whatever decision is made. Failure of the victim to file a police report does not prevent AMDA from continuing the investigation in cooperation with any law enforcement agency.

Escort Procedure

The Security Department recognizes that community members may be uncomfortable walking across campus after dark. With this in mind, a safety escort program is in place as an alternative to walking alone after dark. Campus Safety officers may provide escorts with campus gates as well as to off campus residential facilities. An escort will be available 24/7. Shuttle buses are available to transport students on both campuses.

Campus Security Escorts can be contacted at:

Los Angeles:	323.603.5937
New York:	212.957.3391 or main NY campus # 212-957-3300

Campus Security

AMDA utilizes New York and California licensed security officers and in-house staff to provide security services. The Security Department is comprised of a Director of Security and a contract licensed guard company in both NY and CA, in addition to in house licensed security personnel and Residential Safety Officers. The Director of Security and licensed security officers that work for AMDA do not have peace/police officer status.

The Director of Security in New York is a former member of the New York Police Department. He is well versed in

safety/security matters and has extensive knowledge of police procedure. He trains, evaluates and monitors contracted Security Guards as well as in-house Security Guards.

Security officers work and patrol all AMDA residence halls on foot twenty-four hours a day, seven days a week.

AMDA Security Department officers have the authority to ask persons for identification and to determine whether individuals have lawful business at AMDA. Criminal incidents are referred to the local police who have jurisdiction on the campus.

The Security Department at AMDA maintains a highly professional working relationship with the local police departments that provide services to all AMDA buildings including the Hollywood Division of the LAPD and the NYPD. All crime victims and witnesses are strongly encouraged to immediately report any crime to the Security Department and the appropriate police agency. Prompt reporting will assure timely warning notices on- campus and timely disclosure of crime statistics.

Crime Prevention Programs

The Security Department holds educational programs each semester on a variety of topics including Personal Safety Awareness and Security, Rape Awareness/Sexual Assertiveness Training and Anti-Theft programs. Additionally, all students participate in various training and information sessions during orientation which address sexual misconduct, fire safety and other personal safety topics. Students are informed of personal safety services (such as campus escorts) and other resources available both on and off campus, such as counseling, mental health services and emergency medical treatment. Information on safety and security is provided upon request to students and employees and is AMDA also utilizes seminars, videos, crime alerts, posters and brochures as part of its on-going campus safety efforts.

Reporting a Crime

Students, faculty, staff and their visitors are urged to report emergencies, criminal activity and suspicious activity to Security Department and/or the LAPD or NYPD (depending on the campus). At both AMDA campuses the Security Department must be contacted. All reports are classified, logged, and responded to thoroughly. The identity of all complainants, victim(s) and witnesses are kept confidential to the greatest extent possible, however, full confidentiality cannot be guaranteed. Individuals that want to report a crime in confidence for inclusion in the campus crime report, may do so by reporting through AMDA's online reporting mechanism available on AMDA's web-site. Any actions taken by an individual that recklessly or intentionally endangers the mental or physical health of any member of the AMDA community should be reported to Student Services at 323.603.5960 (LA) /212-957-3389 (NY) or the Security Department.

Campus Security Officers can be reached 24 hours a day/seven days a week at:
LA Security Department
Crime in Progress: 323.603.5937
Delayed Report: 323.603.5901

NY Security Department
Crime in Progress: 212.957.3301
Delayed Report: 212.787.5300

Campus Security Authorities (CSA)

While we prefer that community members promptly report all crimes and other emergencies directly to the Security Department or the Title IX Coordinator, we also recognize that some may prefer to report to other individuals or AMDA offices.

The Clery Act recognizes certain AMDA officials and offices as "Campus Security Authorities (CSA)." The Act defines a campus security authority as "an official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline and campus judicial proceedings."

AMDA has designated the following officials as campus security authorities. All CSAs will receive training for appropriately responding and acting on a report. If a crime involves sexual misconduct, they are reported to the Title IX Coordinator and handled pursuant to AMDA's Sexual Misconduct Policies.

AMDA Designated CSAs

The individuals at AMDA who are designated as CSA's include:

- Title IX Coordinator
- Student Affairs staff
- Staff Member in Residence
- Resident Advisors
- Directors of Security
- Security Officers
- Human Resources staff

Examples of individuals who do not meet the criteria of campus security authority include: a faculty member who does not have any responsibility for students and campus activity beyond the classroom, clerical staff, facilities management staff, and food service workers.

CONFIDENTIAL REPORTING: Professional counselors are not considered campus security authorities when acting in their role as professional counselors. Therefore, reports to AMDA's professional counselors are not subject to mandatory reporting, and students may speak to a counselor about an incident otherwise involving a reportable crime, in complete confidentiality.

Procedures for Reporting Emergencies

In the case of a medical, or other life-threatening emergency, call 911 immediately and then call the Security Department, Monday through Friday, 8:00 AM to 4:30 PM at (212) 957-3391 and Student Affairs Office at 212-957-3351 in NY and (323) 603-5937 in LA. For emergencies that occur during non-business hours contact the AMDA (NY) emergency number at (212)957-3370, (818) 339-3151 or dial 911.

Emergency Response and Evacuation Procedures

The AMDA community is notified of any Clery Act crime that presents a serious or continuing threat to the campus community that is reported to local law enforcement or a campus security authority and occurs within the Clery-defined geographical areas.

Key personnel in Operations, Security, or Student Affairs will determine if an emergency exists and will initiate emergency response procedures, a timely warning, or emergency notification.

Timely Warning

In the event it is necessary to issue a Timely Warning, the key personnel in Operations, Security, or Student Affairs or designees will typically collaborate in developing the content and delivery method of such warning or notification. Time permitting, additional input may be garnered from other sources.

Any of the above individuals has the authority to compose and send a campus-wide notification adhering to the above qualifying criteria. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and information known at the time of the initial report. If, in the professional judgment of the local law enforcement authorities, issuing a Timely Warning would compromise efforts to address the crime, the notification may be delayed. In such a case, the designee would be notified. Once the potentially compromising situation has been addressed, the Timely Warning will be issued immediately.

Timely Warnings will be issued via the Emergency Broadcast System, Everbridge Aware as well as through postings on and around campus to alert the community at large as well as any visitors that might be present. Everbridge allows AMDA to

send emergency text messages to member mobile devices, email alerts to member email addresses and more.

The Everbridge notification system is tested once a semester.

Emergency Notification

In the event that an emergency or criminal incident occurs either on or off campus, that in the judgment of the Director of Security constitutes an ongoing or continuing threat to the AMDA community, a campus wide "safety alert" will be issued. The warnings will be prepared and posted at all entrance doors, academic and residence buildings, on the campus e-mail service, bulletin boards, and the AMDA Community will be notified via the Emergency Broadcast System, Everbridge Aware. In addition to detailing the incident, the alert will also offer tips on avoiding becoming a victim of a similar crime.

Emergency Management

Key staff members in the AMDA's Security Department on each campus are responsible for serving as wardens in the event of an emergency. These staff members are equipped with building rosters and walkie-talkies with a range of several blocks so that they can communicate instantaneously with each other and give appropriate directions to AMDA community members.

Per the Los Angeles campus fire and earthquake training, each floor of the main buildings has a trained and designated high-rise floor warden to assist with giving directions and evacuation.

Disaster Preparedness and Response Plan

Both of the AMDA's campuses maintain a supply of emergency kits within housing units. These kits are updated and replenished each semester and include but are not limited to:

- Meal replacement bars
- Bottled water
- Flashlights
- Batteries
- First Aid supplies

Both campuses take precautions whenever there are warnings of an imminent threat. Here are a few examples:

- For hurricane preparedness, New York staff members by inspecting all campus and housing facilities for anything unfastened or potentially loose and could become a hazard during high winds. They may also tape windows.
- The Los Angeles campus has provided earthquake and fire education to students, faculty and staff though a training session conducted by a representative from the Los Angeles Fire Department.

Emergency Response Exercises

With regard to Emergency Response Exercises, AMDA holds one fire drill per semester for each of its locations. Los Angeles' earthquake evacuation procedure is the same as the campus fire evacuation procedure.

Missing Student Notification

All resident students are given the option to register a confidential contact person to be notified in the event the student is determined to be missing. This information is available only to authorized campus officials and law enforcement officers. If a student is determined to be missing, the contact person will be notified. Students under the age of 18 years and not emancipated must list a parent or legal guardian as their missing student contact person.

If a student is believed to be missing, an immediate report should be filed with the Security Department, or if that is not possible, with the next available AMDA staff member. Upon notification of a missing resident student, the Director of Security would be immediately notified. As soon as notifications are made the Director of Security, working closely with Education Services / Student Services, will commence an investigation within twenty-four (24) hours to determine the following:

- If the student is in their room but not responding.

- Whether personal belongings are present.
- If there is any obvious indication or evidence in the room suggesting the location of the student.
- Any other information available to assist in locating the student.

Interviews of friends, students, family, professors and staff will be conducted in a timely fashion, as well as a search of the campus, in an attempt to identify the location of the student. In the event the student is not found after these efforts are undertaken the NYPD or LAPD will be notified to conduct an official investigation. AMDA will continue to assist in this process.

Weapons on Campus

Firearms and dangerous weapons/instruments of any type are not permitted on AMDA campuses. The use, possession or sale of firearms or other dangerous weapons by anyone is a violation of state and federal law as well as a violation of the student code of rights and responsibilities.

AMDA Security Department Important Phone Numbers

New York Campus

Main Campus Security:	212.957.3391, 212.957.3301
Campus Facilities Office:	212.957.3337
Campus Administration:	212.957.3301
Amsterdam:	212.873-9469
Stratford Arms:	212-957-3370
54 Street:	212-957-3303
54 Street Studios:	212-957-3312
Poison Control:	212.764.7667
Sex Crimes Unit:	212.267.7273
Rape / Battered Persons:	800.621.467 3
Doctors on Call:	212.737.2333
Suicide Prevention:	212.673.3000

Los Angeles Campus

Main Campus Security:	323.603.5937
Student Services Department:	323.603.5960
Vine Tower, Main Building:	323.469.3300
Vine Street Building:	818.261.1466
Franklin Apartments:	818.535.2491
Allview House Apartments:	818.535.0188
Poison Control:	800.222.1222
Sex Crimes Unit:	213.626.3393
LA Rape Treatment Center:	310.319.4000

Alcohol and Drugs

The consumption, possession, distribution, sale or transfer of alcohol or illegal drugs by any student or employee while in the workplace, on campus or in the conduct of School-related work off-campus is strictly prohibited. Alcoholic beverages are prohibited on both of AMDA's campuses as well as their respective housing areas, even if a student is of legal age.

For purposes of this policy, the campus is defined as any area used for educational, recreational, or work purposes, including the residence hall, surrounding sidewalks and exterior areas.

The use, possession, or sale of prescription drugs is likewise prohibited except for the proper use and possession of drugs

prescribed by a licensed physician. Violations may lead to IMMEDIATE DISMISSAL from classes, AMDA housing, or AMDA employment.

Individuals who are knowingly present during the commission of such violation may also be subject to disciplinary sanction. The possession or use of paraphernalia that can reasonably be linked to drug activity is also a violation of this policy.

Sanctions

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited and will lead to immediate review of enrollment status and employment, possibly leading to dismissal or termination. Students, staff and faculty may be required to participate in drug abuse assistance or rehabilitation programs approved by federal, state, or local health, law enforcement or other appropriate agencies.

In addition to disciplinary sanctions, individual(s) involved in the above-described prohibited and/or illegal activities are also subject to Federal and/or State law and subsequent criminal prosecution.
Employees who work-off site are subject to the appropriate state and/or local sanctions applicable in their work location.

For further information about AMDA's drug and alcohol policy, please refer to the Drug and Alcohol Abuse Information Section of AMDA's Student Handbook.

Alcohol and Drugs Programs

AMDA has partnered with MyStudentBody.com to provide prevention and awareness training: "designed to reduce risky student behavior using strategies that research has shown are most effective-motivational, attitudinal, and skill-training interventions. More than a one-time through prevention course, My Student Body is available 24/7, all semester long, for information on drugs, alcohol, sexual violence, and other health and wellness issues that can affect their academic success. My Student Body also gives parents tools they can use to reinforce your school's prevention message." AMDA also provides information on health and wellness to all students during Orientation.

SEXUAL MISCONDUCT

What is Sexual Misconduct

AMDA prohibits all forms of sexual misconduct. Sexual misconduct may include, but is not limited to, sexual assault, sexual harassment, dating violence, domestic violence, or stalking. Such acts and all attempts to commit such acts are regarded as serious violations of AMDA's Code of Conduct and are likely to result in severe disciplinary penalty. All reported sexual misconduct is investigated by AMDA's Title IX Office pursuant to AMDA's Sexual Misconduct policies and Grievance Procedure as outlined in the Student Handbook. Possible disciplinary sanctions range from warning to permanent separation from the AMDA. New York and California criminal law encompasses certain sexual offenses, and criminal prosecution may take place independently of AMDA's disciplinary process.

Sexual Assault

AMDA does not tolerate sexual assault against community members of any gender identification. The school attempts to protect members of the campus community, including visitors, from sexual assaults and offers any student, faculty, or staff member who survives a sexual assault that occurs within the context of the school community support to enable them to continue to pursue their academic or career goals.

Sexual assault is any unwanted physical contact of a sexual nature that occurs by force or threat of force, without the affirmative consent of each person, or when a person is incapacitated or otherwise is unable to give consent freely.

Affirmative Consent

Affirmative consent means "affirmative, conscious, and voluntary agreement to engage in sexual activity." It is the

responsibility of each person to ensure consent from their partner. Consent must be ongoing throughout the entire sexual experience. A lack of protest or resistance does not mean consent, nor does silence mean consent. An existing dating relationship or past sexual relations does not automatically equal consent. Consent is revocable.

Reporting Sexual Misconduct

Any incident of sexual misconduct occurring on or near campus, or during a school-related activity should be reported as soon as possible to the Title IX Coordinator, the Security Department or any Campus Security Authority. All reported incidents involving sexual misconduct are reported for evaluation, investigation and adjudication pursuant to AMDA's Sexual Misconduct and Grievance Policies and Procedures as set forth in the Student Handbook.

Individuals reporting sexual misconduct may be offered, and/or may request support measures to ensure ongoing safety and access to educational opportunities. Victims of sexual violence will be advised of the importance of preservation of evidence and are encouraged to report sexual violence to local law enforcement if they so choose but are not required to do so. AMDA will assist victims in making criminal reports upon request. Reporting and responding parties will be notified of their rights and responsibilities if a formal investigation is undertaken.

Reporting an incident of sexual misconduct to a CSA may help to prevent another incident of sexual misconduct. If an individual report the incident, it does not mean that the reporting individual must proceed with a formal complaint with the AMDA or a criminal complaint. Immediately following an incident, the individual should try to write down everything they remember about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

Students may discuss an incident of sexual misconduct with an AMDA counselor in confidence. Professional counselors are required to maintain the confidentiality of their patients and are not considered Campus Security Authorities. Students may make an anonymous report regarding an incident of sexual misconduct or violence via AMDA's online incident reporting process at https://www.amda.edu/edi/title-ix. Anonymous reports will limit the ability of AMDA to fully investigate, remediate and prevent future incidents of misconduct.

If a formal Title IX investigation occurs, it is important to note that both the reporting and responding party are entitled to have others present during a disciplinary proceeding and to present evidence. Both parties will be informed of the outcome of any campus disciplinary action including the sanction to be imposed if there is a finding of responsibility. Sanctions include suspension and/or dismissal from the AMDA in addition to potential sanctions listed in the Student Handbook.

What to do if you or a friend are assaulted

In the case of a sexual assault, we recommend survivors consider the following steps:

- Get to a safe place as soon as possible.
- Try to preserve all physical evidence—the survivor should not bathe, shower, brush teeth, douche, use the toilet, or change clothing until they have a full medical exam.
- Contact a close friend, relative, if available who can provide support and accompany the survivor to the medical exam and/or police.
- One of the following people should be contacted: Student Affairs staff or Security.
- Get medical attention as soon as possible—an exam may reveal the presence of physical injury that the victim is unaware of. Following a sexual assault, antibiotics are typically given at the time of the exam to help prevent the victim from acquiring certain sexually transmitted diseases. Emergency contraceptive pills are offered to all victims at the time of the exam (if the victim presents within 120 hours) to help prevent pregnancy from occurring as a result of rape. If the victim reports memory loss, loss of consciousness or other circumstances suspicious for a drug facilitated assault, a urine test may be done if the victim presents within 96 hours. Some of the commonly used "date rape" drugs, however, are only detectable in the urine for six to eight hours after ingestion.
- Contact the police- Sexual assault is a crime, it is vital to report it. It is important to remember that reporting a crime is not the same as prosecuting the crime. The decision to prosecute may be made at another time.

- Students may also report offenses to any CSA or other campus officials including department directors and residential life administrators. AMDA officials will review the academic and living situations of the reporting individual upon request and will offer accommodations as appropriate.
- Sexual Assault and other forms of sexual violence or misconduct are addressed by AMDA's Title IX Office, pursuant to AMDA's Sexual Misconduct and Grievance Policies and Procedures as set forth in the Student Handbook.

To report an incident of sexual misconduct or for more information about AMDA's Sexual Misconduct Policies, please contact:

Debbie Colucci
Title IX Coordinator
dcolucci@amda.edu

Robert Manganaro
Vice President of Student Affairs
rmanganaro@amda.edu

John Guariglia (New York only)
Director of Security
jguariglia@amda.edu

For Complaints by Employees:

In Los Angeles:
Debra Walsh
Vice President of Human Resources
dwalsh@amda.edu

In New York:
Abigail Jimenez-Saunders
Senior Director of Human Resources
asaunders@amda.edu

Any individual who has been the victim of a crime, such as sexual assault or other form of sexual violence, should contact the local police department or call 911 immediately. Even if possible criminal conduct is reported to the police, AMDA will still conduct an internal investigation to determine what occurred and take appropriate steps to assist the victim. AMDA also reserves the right to investigate allegations of sexual misconduct or harassment in appropriate circumstances, even in the absence of an official report filed with the School or with local law enforcement.

AMDA will attempt to maintain the confidentiality and privacy of those involved in an investigation to the extent possible, within the requirements of conducting reasonable investigations. However, complete confidentiality cannot be guaranteed. Disclosure may be required by law or by the circumstances of the investigation. The health and safety of every student at AMDA is of utmost importance.

Non-Retaliation

AMDA does not tolerate retaliation against employees or students who bring forth a complaint in good faith about sexual misconduct. Complaints of retaliation will be investigated. Individuals engaged in retaliatory conduct will face disciplinary sanctions up to and including termination or expulsion.

AMDA recognizes that students who have been drinking and/or using drugs (whether such use is voluntary or involuntary) at the time that sexual misconduct occurs may be hesitant to report such incidents due to fear of potential consequences

for their own conduct. AMDA strongly encourages students to report sexual misconduct to institution officials. A complainant, bystander or other individual acting in good faith who reports any incident of sexual misconduct to AMDA officials or law enforcement will not be subject to action under AMDA's code of conduct for violations of alcohol and/or drug use policies occurring at or near the time of the sexual misconduct.

Title IX Investigation and Grievance Procedure

If a formal complaint of sexual misconduct is made, AMDA will proceed with a formal investigation. AMDA may also conduct an investigation in the absence of a formal complaint if the Title IX Coordinator is aware of information suggesting the occurrence of conduct prohibited under Title IX and/or AMDA's Code of Conduct. Investigations and adjudication of Title IX matters will proceed pursuant to AMDA's Sexual Misconduct and Grievance Policy and Procedure as described in detail in the Student Handbook.

Title IX Investigation

1. A Title IX Investigator is assigned to the case.
2. Interviews will be conducted with all parties involved, including any witnesses.
3. Evidence will be gathered as applicable.
4. A Title IX Committee is formed to determine the resolution or outcome of the investigation. The committee will review all evidence and witness statements submitted by the Title IX Investigators.
5. Investigations and resolution can generally take up to 60 days to complete from the start of the investigation. It is important to note, however, that some investigations can take longer than 60 days to complete depending on the complexity of the situation and allegations.
6. The standard of proof applied in determining whether a violation occurred is the "preponderance of the evidence" standard, i.e., whether there is a good faith belief that it is more likely than not that a violation occurred.
7. Students will be notified in writing of the committee's determination. Such notice shall contain a brief communication of the factual findings and, if applicable, any sanction to be imposed.

Remedial Actions

In order to ensure the safety and protect the well-being of all parties involved, sometimes remedial actions are taken during the investigation. Following a report of an incident, both the complainant and respondent will be informed of accommodations that may be available to them. Students may request reasonable accommodations as needed. Student Life will evaluate any request for accommodations on a case-by-case basis. AMDA will provide information about the accommodations only to those necessary in order to make accommodations effective.

Under the appropriate circumstances, remedial actions may include:

- Housing reassignment
- Change or adjustment in class schedule or student partnerships, where possible
- Change or adjustment in work schedule, where possible
- No contact directive

Sanctions

As a result of the Disciplinary Process, the Administrator may impose the sanctions below in any combination (based on the conduct involved) upon any student found to have violated the Code of Conduct. The student 's disciplinary record and any related aggravating or mitigating factors may also be considered. Multiple sanctions listed below may be imposed for any single violation.

1. Warning: A written notice to the student that the student has violated institutional rules or regulations.
2. Probation: A written reprimand. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to have violated any institutional rules or regulations during the probationary period.
3. Loss of Privileges: Denial of specified privileges for a designated period of time.
4. Restitution: Compensation for loss, damage or injury such as appropriate service and monetary or material replacement.

5. Discretionary Sanctions: Work assignments, essays, service to AMDA or other related assignments.
6. Residence Hall Suspension: Separation of the student from the residence halls for a definite period of time, after which the student is eligible to return. Conditions for re-admittance may be specified.
7. Residence Hall Expulsion: Permanent separation of the student from the residence halls.
8. Suspension: Separation of the student from AMDA for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
9. Expulsion: Permanent separation of the student from AMDA.
10. Revocation of Admission, Degree or Certificate: Fraud, misrepresentation and other serious violations of AMDA standards conducted in the admissions process or in obtaining a degree or certificate from AMDA may result in their revocation by the school.
11. Withholding Degree or Certificate: AMDA may withhold awarding a degree or certificate otherwise earned until the completion of processes established in the Code of Conduct, including the completion of any sanctions.

Appeals

An appeal should be addressed to the Appeal's Administrator and submitted to Student Life within seven days of the appellant's receipt of the determination. The student must provide a detailed written request stating the basis for their appeal, with at least one of the following reasons:

1. There were procedural errors that had a material impact on the fairness of the investigation.
2. There is new evidence, which was previously unavailable, that could significantly impact the outcome of the case.
3. The sanctions imposed were substantially disproportionate to the findings.

Disagreement with the findings or sanctions is not, by itself, grounds for an appeal.

Title IX Employee Investigation

AMDA will promptly investigate all allegations of prohibited harassment that are brought to its attention (for a complete definition of prohibited harassment, see the AMDA Employee Handbook). The investigation will be treated as confidential to the extent practical and appropriate under the circumstances. Employees and supervisors have a duty to cooperate in AMDA's investigation of any alleged harassment. Upon completing its investigation, AMDA will communicate its findings and intended actions to the complainant and the individual accused of harassment. AMDA will take whatever corrective action is deemed necessary. Individuals found to have violated this policy may be disciplined, up to and including termination. Failing to cooperate or providing false information during an investigation will also subject the individual to disciplinary action, including termination. Although AMDA has limited authority to discipline a non-employee harasser (such as a client, customer, contractor, vendor or supplier), it will take remedial action aimed at ensuring that the conduct stops.

RESOURCES

Los Angeles Campus

Emergency Resources (24/7):
Law Enforcement: 911
Campus Security: 323.603.5937
Resident Advisor (RA) on duty:
Campus RA (Allview, Apartments, Bungalows, Ivar, Vine): 323.240.0771
Franklin RA: 323.240.0927
Gilbert RA: 323.829.7655

24-Hour Hotlines:
National Sexual Assault Hotline*: 800.656.HOPE (4673)
National Resource Center on Domestic Violence Hotline*: 800.799.SAFE (7233)
Peace over Violence Rape and Battering Hotline*: 213-626-3393

AMDA Resources:
Title IX Coordinator, LATitleIX@amda.edu
Student Affairs: 323.603.5960, LAStudentAffairs@amda.edu
Health and Wellness Center: 323.603.5991, LAHealth@amda.edu
Mental Health Counselors, 323.603.5986, LACounseling@amda.edu

Community Resources:
Law Enforcement: 877.ASK.LAPD (877.275.5273)
Rape and Treatment Center at Santa Monica—UCLA: 424.259.7208
YWCA of Los Angeles: 1-877-Y-HELPS-U (1-877-943-5778)
**Confidential Resource*

New York Campus

Emergency: 911
Non-Emergency: 212.957-3300,3370

Reporting an Incident (24/7 numbers)
Law Enforcement: 911 (Emergency)
Police Pct. (Non-Emergency) 212-580-6411
Reporting Campus Assault to New York Police: 1.844.845.7269
New York State Hotline for Sexual Assault and Domestic Violence: 1.800.942.6906
National Sexual Assault Hotline: 800.656.HOPE (4673)
National Resource Center on Domestic Violence Hotline: 800.799.SAFE (7233)

On-Campus Resources:
AMDA Campus Security: 212.957.3391
Greenwich House Front Desk (24 hrs): 212.957.3370
Reception: 212.957.3301
Student Services: 212.957.3351
Academic Services: 212.957.3300
Mental Health Counselors*, 212.957.3847, counselorNY@amda.edu

Other Resources:
Urgent Care Manhattan: 212.721.4200
Bellevue Hospital Sexual Assault Response Team SAFE Center: 212.562.3435
New York Presbyterian Hospital DOVE (Domestic and Other Violent Emergencies): 212.305.9060
St. Luke's Roosevelt Hospital Crime Victims Treatment Center: 212.523.4728
Title IX Coordinator, NYTitleIX@amda.edu
New York Counseling Center: 212.362.1086
**Confidential Resource*

Confidential Reporting

If you are the victim of a crime and do not want to pursue action with the AMDA or the criminal justice system, you may still want to consider making a confidential report. With your permission, a Campus Security Authority can file a report of the details of the incident without revealing your identity. The purpose of filing a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the AMDA can keep up to date, accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community of potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for

the institution.

Anonymous Reporting

Due to the sensitive nature of some crimes including sexual harassment and assault, victims may want to report these crimes anonymously. AMDA has a process for anonymous reporting. Students and employees may file a report online at: https://www.amda.edu/edi/title-ix

AMDA's Title IX Coordinator will receive the report and will determine any appropriate steps including individual or community remedies, as appropriate and potential inclusion in the Daily Crime Log and ASR under the Clery Act.

Registered Sex Offender Information / Access to Related Information

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also specifies offenders already required to register in a state to provide notice to each institution of higher education in that state, at which the person is employed, carries on a vocation, or is a student. As the Campus Safety Department is not a law enforcement agency, the registration process much be conducted at the NYPD or LAPD. In the states of New York and California, convicted sex offenders must register with their local law enforcement. Megan's Law allows the public to access the registry. It also authorizes local law enforcement to notify the public about high risk and serious sex offenders who reside in, are employed in, or frequent the community.

In New York, the sex offender registry list may be accessed for free by going to: www.criminaljustice.ny.gov

In Los Angeles, this list may be accessed for free by going to: www.meganslaw.ca.gov

SEXUAL ASSAULT, DOMESTIC ABUSE, DATING VIOLENCE, AND STALKING PROGRAMS

Campus Sexual Violence Elimination Act

AMDA prohibits all forms of dating violence, domestic violence, or stalking; in addition to any crime committed against another because of hate or bias. Such acts and all attempts to commit such acts are regarded as serious acts of the AMDA's Code of Conduct and are likely to result in severe disciplinary penalty. Possible disciplinary sanctions range from warning to permanent separation from the AMDA. New York and California criminal law encompasses certain sexual offenses, and criminal prosecution may take place independently of AMDA's disciplinary process.

The Campus Sexual Violence Elimination Act (SaVE Act) was passed in March 2013 as part of the Violence Against Women Reauthorization Act (VAWA). The Campus SaVE Act applies to all institutions.
of higher education that participate in financial aid programs under Title IV of the Higher Education Act of 1965. The Campus SaVE Act amends the Clery Act, requiring that institutions of higher education add offenses involving domestic violence, dating violence, and stalking to the crimes that institutions must include in their annual security reports (ASR).

Dating Violence/Domestic Violence

Dating violence is controlling, abusive, and aggressive behavior in a romantic relationship with partners of any sexual orientation or gender. It can include verbal, emotional, physical, sexual abuse, or a combination.

Domestic violence is abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or is having or has had a dating or engagement relationship. For purposes of this subdivision, "cohabitant" means two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship.

Stalking

Physical Stalking is committed when a person intentionally and for no legitimate purpose, engages in a course of conduct directed at a specific person, and knows or reasonably should know that such conduct is likely to cause fear of material

harm to the physical, mental, or emotional health, safety or property of such person, a member of such person's immediate family or a third party with whom he or she is acquainted. This could include creating reasonable fear that such person's employment, business or career is being threatened. This is typically accomplished by following someone or appearing at their home, school or place of business, making harassing phone calls, leaving messages or objects, or vandalizing the person's property.

Cyber Stalking is similar behavior as physical stalking through the use of the Internet or other electronic means to accomplish the same end.

Bias/Hate Crimes

Bias or hate crimes are crimes motivated by a bias against an individual or group of individuals based on the actual or perceived characteristics of that group of that individual or group regarding race, color, religion, national origin, ethnic origin, ancestry, citizenship, sex, sexual orientation, gender, age, or physical or mental disability.

Educational Programming and Resources

In keeping with the AMDA's mission to develop "conscientious citizens of the world", AMDA engages in comprehensive educational programming and campaigns intended to end sexual misconduct, including dating violence, domestic violence, sexual assault and stalking. Programs are both active and passive in nature and are provided throughout the academic year.
Programming initiatives are meant to accomplish the following:

- Identify domestic violence, dating violence, sexual assault and stalking as conduct prohibited by the AMDA as well as state law;
- Define terms provided by the Department of Education as well as state law what behavior constitutes domestic violence, dating violence, sexual assault and stalking;
- Define what behavior and actions constitute "consent to sexual activity" using the term as defined by the state of California;
- Provide descriptions of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking;
- Provide information on risk reduction and increase empowerment for those who have experienced victimization.

In realizing the potential link that substance abuse has to sexual misconduct and assault, the AMDA also provides drug and alcohol education.

AMDA LA Programming

AMDA LA has implemented the following educational programs, campaigns and presentations in order to educate its community:

MyStudentBody

Beginning with Orientation, new students are required to take part in an online educational course, MyStudentBody, provided in partnership with Hazelden Foundation.

"This online program takes an evidence-based, comprehensive approach to reducing the risk of drug and alcohol abuse and sexual violence among AMDA students…" (MyStudentBody.com)

New Student Orientation

During Orientation, incoming students are required to attend several mandatory sessions that provide information they need to know in order to be successful during their time at AMDA. The Student Services Department informs students of the following:

AMDA's drug policy: The consumption, possession, distribution, sale or transfer of controlled or illegal substances is prohibited on AMDA's campus and housing. The possession or use of marijuana on AMDA's campus or in AMDA buildings is prohibited under federal law and AMDA's policies. Medical marijuana is prohibited on campus and in AMDA buildings under federal law and AMDA's policies. The possession or use of paraphernalia that can reasonably be linked to drug activity is also a violation of this policy. Violation of this policy may result in immediate dismissal from school and may have legal ramifications. Students who are knowingly present during the commission of such a violation may also be subject to disciplinary sanctions. Proper use of and possession of medications prescribed by the student's physician is allowed.

AMDA's alcohol policy: Alcohol is prohibited on AMDA's campus, regardless of legal age. The consumption, possession, distribution, sale or transfer of alcohol is prohibited. Any violation will result in disciplinary sanctions up to and including dismissal from school. Students who are knowingly present during the commission of such violation will also be subject to disciplinary sanctions. The use of alcohol containers as props (whether empty or full) is prohibited.

AMDA's sexual misconduct and assault policy: AMDA does not tolerate sexual assault and makes it a priority to enforce our policies in order to protect members of the campus community, including visitors, from sexual assaults. AMDA offers any student, faculty or staff member who survives a sexual assault that occurs within the context of the school community support to enable them to continue to pursue their academic or career goals. Sex crimes (including but not limited to sexual assaults and rapes) represent violations of criminal and civil law and constitute serious breaches of student conduct.

How to report an incident of sexual misconduct: Students who have experienced or witnessed a sexual assault should contact the Student Services or Education Department to make a report and access support resources.

Student Success Seminars

These seminars are open to the entire student body and Quest for Success students are required to attend one. Quest for Success is a semester-long, seminar style class for first semester students.

Licensed outside speakers (LMFT, LCSW) are brought in to speak about topics covered related to substance abuse, sexual violence, and bystander intervention.

Topics covered related to substance use include but are not limited to:

- physical, psychological and physiological impact.
- how substances affect decision-making.
- acute dangers of synthetic drugs.
- binge drinking.
- stimulants, heroin, prescription drugs.
- and risk and resilience factors.

Topics covered related to sexual violence, and bystander intervention includes but is not limited to:

- affirmative consent.
- healthy relationships and behavior.
- bystander intervention for unhealthy relationships and behavior.
- gender stereotyping.
- and how to create safe spaces on and off campus.

In addition, the AMDA also makes the following resources known to those who are in need:

Campus Resources:

Security: (323) 603-5937
Reception: (323) 603-5901
Student Services: (323) 603-5960
Title IX Coordinator: LATitleIX@amda.edu

Health and Wellness Center: (323) 603-5991, LAhealth@amda.edu
Counseling: (323)603-5986

Community Resources:

Hollywood Police (24 hrs): 911 or (213)972-2971
Santa Monica/UCLA Rape Treatment Center: (310) 319-4503 YWCA of Los Angeles: (877) 943-5778

24 Hour Hotlines:

Peace over Violence 24 Hour Rape & Battering Hotline: (310) 392-8381
National Sexual Assault Hotline: (800) 656-HOPE (4673)
National Resource Center on Domestic Violence Hotline: (800) 799-SAFE (7233)

AMDA NY Programming

AMDA NY has implemented the following educational programs, campaigns and presentations in order to educate its community:

MyStudentBody

Beginning with orientation, new students are required to take part in an online educational course, MyStudentBody, provided in partnership with Hazelden Foundation.

"This online program takes an evidence-based, comprehensive approach to reducing the risk of drug and alcohol abuse and sexual violence among college students…" (MyStudentBody.com)

New Student Orientation

During orientation, incoming students are required to attend several mandatory sessions that provide information AMDA believes they need to be aware of in order to be successful during their time in school. The Student Affairs Department informs students of the following:

AMDA's drug policy: The consumption, possession, distribution, sale or transfer of controlled or illegal substances is prohibited on AMDA's campus and housing. The possession or use of marijuana on AMDA's campus or in AMDA buildings is prohibited under federal law and AMDA's policies. Medical marijuana is prohibited on campus and in AMDA buildings under federal law and AMDA's policies. The possession or use of paraphernalia that can reasonably be linked to drug activity is also a violation of this policy. Violation of this policy may result in immediate dismissal from school and may have legal ramifications. Students who are knowingly present during the commission of such a violation may also be subject to disciplinary sanctions. Proper use of and possession of medications prescribed by the student's physician is allowed.

AMDA's alcohol policy: Alcohol is prohibited on AMDA's campus, regardless of legal age. The consumption, possession, distribution, sale or transfer of alcohol is prohibited. Any violation will result in disciplinary sanctions up to and including dismissal from school. Students who are knowingly present during the commission of such violation will also be subject to disciplinary sanctions. The use of alcohol containers as props (whether empty or full) is prohibited.

AMDA's sexual misconduct and assault policy: AMDA does not tolerate sexual assault and makes it a priority to enforce our policies in order to protect members of the campus community, including visitors, from sexual assaults. AMDA offers any student, faculty or staff member who survives a sexual assault that occurs within the context of the school community support to enable them to continue to pursue their academic or career goals. Sex crimes (including but not limited to sexual assaults and rapes) represent violations of criminal and civil law and constitute serious breaches of student conduct.

How to report an incident of sexual misconduct: Students who have experienced or witnessed a sexual assault should contact the Student Affairs Department to make a report and access support resources.

Student Success Seminars, Workshops and Group Discussions

AMDA's Student Success Seminars, Workshops and Group Discussions are open to the entire student body. Resident Advisors and Alternate Resident Advisors are required to attend each workshop as part of their student leadership position.

AMDA provides drug and alcohol education through workshops facilitated by AMDA's Licensed Mental Health Counselor.

In conjunction with AMDA's Licensed Metal Health Counselor, outside speakers (LCSW or LCSW / LMHC in training) are brought in to speak about topics related to substance abuse, sexual violence and bystander intervention.

Topics covered related to substance use/abuse include but are not limited to:

- physical, psychological and physiological impact.
- how substances affect decision-making / risk taking.
- binge drinking; and
- stimulants, heroin and prescription drug use.

Topics covered related to sexual violence, and bystander intervention include but are not limited to:

- affirmative consent.
- healthy relationships and behavior.
- bystander intervention for unhealthy relationships and behavior.
- gender stereotyping.
- creating safe spaces on and off campus; and
- how to report

In addition, the AMDA also makes the following resources known to those in need:

Campus Resources:
Security: (212) 957-3391
Reception: (212) 957-3301
Student Affairs: (212) 957-3351
Title IX Coordinator: NYTitleIX@amda.edu
Counseling: (212) 957-3358

Community Resources:
NYPD: 911
Rape & Sexual Assault Hotline: (212) 227-3000
NYC Alliance Against Sexual Assault: (212) 229-0345
Day One – Love Should Always Be Safe: (800) 214-4150

24 Hour Hotlines:
Safe Horizon – 24-hour Rape and Sexual Assault hotline: (212)227-3000
National Sexual Assault Hotline: (800) 656-HOPE (4673)
National Resource Center on Domestic Violence Hotline: (800) 799-SAFE (7233)

GENERAL SAFETY INFORMATION
The following information will help protect you whether at home, work or on an AMDA campus. You should always be aware of your surroundings and the people present. Share these tips with your family and friends.

Using Elevators

- Avoid entering an elevator occupied by a lone stranger.
- If someone makes you feel uneasy, either don't get in or get off on the next floor.
- Always stand near the control panel.
- If you are attacked, push as many buttons as possible.

Using the Phone

- If you receive obscene or annoying phone calls hang up immediately. If the calls continue, report them to the police and your phone service provider.
- If the call is a "wrong number" ask what number, the caller dialed; never reveal your number or name.
- Do not divulge family information over the phone to anyone; instruct family members to take a message so that the call can be returned.

In Your Car

- Always park in highly visible, well-lighted areas and be mindful of suspicious activity. Check the interior of the car before entering.
- Have your keys ready to unlock the door and enter without delay. Lock car doors while driving. If your car breaks down raise the hood or attach a handkerchief to the door handle and stay in the car with the doors locked. If a motorist stops, roll the window down slightly and ask the person to call for assistance.
- Do not stop for a stranded motorist. Instead, go to the nearest phone booth and call the police for assistance.
- If you suspect someone is following you, drive to the nearest public place, police station or fire station for help.
- Never leave house keys attached to car keys at service station or parking lots.

Walking

- Never leave purses unattended anywhere. The contents of your purse, if stolen, can be traced to you.
- Keep the clasp of your purse/bag towards your body and not outwardly exposed and carry your purse/bag tucked in the bend of your elbow.
- Do not carry your wallet in your rear pocket. Walk on the side of the street facing traffic.
- Walk near a curb to avoid passing close to shrubbery, doorways and other places of concealment. Confine yourself to well-lighted areas and avoid shortcuts, such as alleys. If a driver stops to ask directions, avoid getting close to the car.
- If a car approaches and the occupants harass you, scream and run in the opposite direction of the vehicle, so that the driver will have to turn around to pursue you. Try to memorize the license plate number.
- Walk with someone whenever possible. Always be alert and aware. If someone bothers you, don't be embarrassed to attract attention to yourself - scream or yell.
- Try to let someone know where you are going and the time you expect to return home.
- If you see someone in trouble at a party or see a friend using force or pressuring another person, don't be afraid to intervene. You may save the target of the behavior from the trauma of a sexual assault, and your friend from making the biggest mistake of their life.

Subways and Buses

- Wait for buses on the sidewalk (not in the street) and away from the curb. Wait for subways in designated waiting areas.
- Have your money ready beforehand to avoid reaching for your wallet when the bus arrives or when you reach the subway turnstile.
- Ride in the conductor's car on the subway and towards the front of a bus near the driver.
- Stay awake on subways and buses.

ATM

- Remain alert when using ATM machines and use machines in well lighted areas.

- Avoid ATM machines that are not enclosed in a secure bank vestibule. Make sure the door closes behind you before beginning your transaction.
- Put your money away before leaving the machine.
- Never use your ATM card to let a stranger enter an ATM vestibule.
- Do not use ATMs during late evening or early morning hours unless absolutely necessary or in a well-lit, high traffic area.

The AMDA Security Department can provide students with additional information on crime prevention to help protect themselves and their property.

CRIME STATISTICS

Daily Crime and Fire Logs

The Security Department maintains a daily log of crimes, incidents, and fires that are reported to the department. The information is recorded by date, time, location, and disposition of the complaint. Please note that entries or updates are made within two business days after the event occurs. Incidents and situations deemed to pose a threat to the campus community are logged immediately. While most events are logged, the Director of Security may decide that an incident be classified as "confidential" in order not to jeopardize a criminal investigation or the identity of a victim.

The daily logs are available at:

LA Security Department
The Tower Building (with security at the entry gate)
6305 Yucca Street
Los Angeles, CA 90028

NY Security Department
61 Street Building
211 West 61 Street
New York, NY 10023

Definitions of Reportable Crimes

Criminal Homicide

- **Murder and non-negligent manslaughter**: The willful (non-negligent) killing of one human being by another.
- **Negligent manslaughter**: The killing of another person through gross negligence.

Sex Offenses

- **Sex offenses**: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent.
- **Rape**: The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against that person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of their youth).
- **Sodomy**: Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object**: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Fondling**: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.
- **Other Sex offenses**: Unlawful sexual intercourse.
    - **Incest**: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- **Statutory rape**: Sexual intercourse with a person who is under the statutory age of consent.

Other Crimes

- **Dating Violence**: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- **Domestic Violence**: A felony or misdemeanor crime of violence committed:
  - By a current or former spouse or intimate partner of the victim
  - By a person with whom the victim shares a child in common
  - By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
  - By a person similarly situated to a spouse of the victim under the domestic or family laws of the jurisdiction in which the crime of violence occurred
  - By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred
- **Stalking**: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - Fear for the person's safety or the safety of others; or
  - Suffer substantial emotional distress.
- **Robbery**: The taking or attempting to take anything of value from the care, custody, or control of a person of persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated assault**: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied using a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)
- **Burglary**: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- **Motor vehicle theft**: The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even though the vehicle is later abandoned, including joy riding.)
- **Arson**: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other Offenses

- **Liquor law violations**: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)
- **Drug abuse violations**: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).
- **Weapon law violations**: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons, concealed or openly; the furnishing of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts.

AMDA CRIME STATISTICS

New York

Offense	Year	On-Campus Property	On-Campus Student Housing Facilities	Noncampus Property	Public Property
Murder / Nonnegligent Manslaughter	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Negligent Manslaughter	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Sex Offenses	2022	0	0	0	0
	2023	2	2	0	0
	2024	0	0	1	0
	2025	0	0	3	0
Dating Violence	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	1	0
	2025	0	0	0	0
Domestic Violence	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Stalking	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	1	0	0	0
Robbery	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0

	2025	0	0	0	0
Aggravated Assault	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Burglary	2022	0	0	0	0
	2023	3	1	0	0
	2024	0	0	0	0
	2025	1	0	0	0
Motor Vehicle Theft	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Arson	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Arrests: Weapons (Carrying, Possessing, Etc.)	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Disciplinary Referrals: Weapons (Carrying, Possessing, Etc.)	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Arrests: Drug Abuse Violations	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Disciplinary Referrals: Drug Abuse Violations	2022	2	2	0	0
	2023	2	2	0	0

	2024	0	0	0	0
	2025	3	3	0	0
Arrests: Liquor Law Violations	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	1	0	0
Disciplinary Referrals: Liquor Law Violations	2022	5	5	0	0
	2023	10	10	0	0
	2024	0	0	18	0
	2025	1	1	0	0

Hate Crime Reporting – NY

There were no reported hate crimes for the years 2022, 2023, and 2025.
There was 1 reported hate crime for the year 2024.

Los Angeles

Offense	Year	On-Campus Property	On-Campus Student Housing Facilities	Noncampus Property	Public Property
Murder / Nonnegligent Manslaughter	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Negligent Manslaughter	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Sex Offenses	2022	1	0	0	0
	2023	0	0	0	0
	2024	2	1	0	0
	2025	0	0	0	0
Dating Violence	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Domestic Violence	2022	0	0	0	1
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Stalking	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Robbery	2022	1	1	0	0
	2023	0	0	0	0
	2024	0	0	0	1

	2025	0	0	0	0
Aggravated Assault	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Burglary	2022	0	0	0	0
	2023	1	1	0	0
	2024	0	0	0	0
	2025	1	1	0	0
Motor Vehicle Theft	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Arson	2022	0	0	0	0
	2023	0	0	0	0
	2024	1	0	0	0
	2025	0	0	0	0
Arrests: Weapons (Carrying, Possessing, Etc.)	2022	1	1	0	0
	2023	0	0	0	0
	2024	0	0	0	1
	2025	1	0	0	0
Disciplinary Referrals: Weapons (Carrying, Possessing, Etc.)	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Arrests: Drug Abuse Violations	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Disciplinary Referrals: Drug Abuse Violations	2022	32	32	0	0
	2023	6	6	0	0

	2024	2	2	0	0
	2025	8	8	0	0
Arrests: Liquor Law Violations	2022	0	0	0	0
	2023	0	0	0	0
	2024	0	0	0	0
	2025	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2022	39	39	0	0
	2023	12	12	0	0
	2024	8	8	0	0
	2025	10	10	0	0

Hate Crime Reporting – LA

There were no reported hate crimes for the years 2022-2025.

FIRE SAFETY REPORT

AMDA NY does not have any on-campus residence halls; therefore, the information provided in this Fire Safety Report is in reference to AMDA LA only.

Fire Safety Systems

All residence halls on AMDA LA's campus contain smoke detectors, carbon monoxide/poisonous gas detectors, and fire extinguishers. Additionally, every individual unit contains a smoke detector and a carbon monoxide/poisonous gas detector. Building specific fire equipment is listed below:

Vine Apartments

There are extinguishers in the hallways and one fire extinguisher in each unit that is recertified annually. Emergency exit lighting has been installed in compliance with the first annual Reg. IV testing.

Bungalows

All Bungalows have one fire extinguisher that is recertified annually.

1810 Ivar

There are four fire extinguishers mounted by the entrances of the building's exterior. All fire extinguishers are recertified annually. All units have one fire extinguisher that is recertified annually.

Ivar House

There are two fire extinguishers mounted in the common areas that are recertified annually.

Allview Apartments

There is a fire alarm control panel located in the first-floor hallway. Both levels of the building, inside the dorms are equipped with:

- Emergency lights
- Photoelectric smoke detectors
- Pull stations
- Siren/horn
- Elevator recall (which is activated when the system is in alarm)
- Fire sprinklers.

Franklin

There is a fire alarm control panel located in the first-floor electrical room. All five levels of the building are equipped with:

- Emergency lights
- Photoelectric smoke detectors
- Electromagnetic (auto-closing) fire doors
- Pull stations
- Siren/horn
- Elevator recall (which is activated when the system is in alarm)
- Fire sprinklers.

Gilbert

There is a fire alarm control panel located in the first-floor lobby. All three levels of the building with:

- Emergency lights
- Photoelectric smoke detectors

- Electromagnetic (auto-closing) fire doors
- Pull stations
- Siren/horn
- Elevator recall (which is activated when the system is in alarm)
- Fire sprinklers.

Fire Drills

In 2020-2024 at least one fire drill was conducted each semester in every residence hall.

Residence Hall Prohibited Items

Appliances: Appliances in good repair (e.g. hot plates, coffee makers, George Foreman grills, etc.) are permitted. If the items pose or appear to pose a safety hazard, they will be removed from the resident's unit. Any appliances with open flames are not permitted.

Incense and Candles: Incense and/or candles in any room or in any area of the building are prohibited at all times whether or not they are in use. Upon discovery, these items will be confiscated. The use of candles or incense as props (whether in use or not) is not allowed.

Residence Evacuation Procedures

- All students must evacuate the building and proceed to their hall's designated area as soon as possible and attempt to **observe status of building (damages, injured people, etc.) on their way out**. Report all observations of the building to the RA(s).
- Students should leave their doors unlocked so that they can be easily checked.
- Students locate their RA(s) and assemble for roll call.
- Once roll call is complete, students remain in evacuation area and await further instructions from the RAs and staff.

If assistance or supplies are needed, requests are directed to the RAs and staff.

Reporting a Fire

In case of a campus or resident fire on the LA Campus, you should call:
Los Angeles Fire Department: 911 (for immediate assistance)
LA Security Department: (323) 603-5937
LA Reception: (323) 603-5901 (after hours or if no response from security)

Fire Definitions

- **Fire**: any instance of open flame/other burning in a place not intended to contain the burning or in an uncontrolled manner.
- **Fire Drill**: a supervised practice of a mandatory evacuation of a building for a fire.
- **Fire-related Death**: any instance in which a person (i) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers or a fire or (ii) dies within one year of injuries sustained as a result of the fire.
- **Fire-related Injury**: any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire.
- **Intentional Fire**: a fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire.

- **Undetermined Fire**: a fire in which the cause cannot be determined.
- **Unintentional Fire**: a fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.
- **Value of Property Damage**: the estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity.

Fire Statistics for On-Campus Student Housing Facilities

Fire Reporting

There were no reported fire related incidents for the years 2022, 2023, and 2025.
There was 1 fire related incident in 2024.